3195 5800 Dispatch clerk (m/f/d) full-time Are you looking for a professional reorientation within the framework of temporary employment and are you interested in our vacancy?  
  
We look forward to receiving your application as a dispatch clerk (m/f/d) in Eisenach!  
  
Professional field: office / administration  
  
Job offer type: Temporary employment  
  
ARWA Personaldienstleistungen GmbH is an employer with many advantages, which is why we offer you:  
- Workplace in a modern company  
- Up to 30 days vacation per year  
- Payments on account  
- Payments on account at any time  
- Availability beyond working hours  
  
As a dispatch clerk (m/f/d) your daily tasks are:  
- Processing of customs procedures for export, import, repair traffic and returned goods  
- Creation of the country-specific export documents, taking into account customs law principles and regulations  
- Obtaining freight offers from logistics service providers and commissioning them  
- Processing of customer complaints and insurance claims  
- Data acquisition on the PC  
  
These talents set you apart:  
- Handling service  
- chartering  
- Loading, unloading  
- Creation of a loading plan  
- Labeling  
  
Your personal strengths:  
- Resilience  
- initiative  
- communication skills  
- Independent working  
- ability to work in a team  
  
Your professional experience as a dispatch clerk (m/f/d), clerk for office management (m/f/d), commercial clerk (m/f/d), office clerk (m/f/d), telephone operator (m/f/d) or as a secretary (m/f/d) do you stand out?  
Then apply online now for this job offer.  
  
The job doesn't suit you? Then convince yourself of our wide range of job offers and find a job that is tailored to your skills.  
Your dream job is waiting for you here: https://arwa.de/stellenangebote  
  
With your application, you agree to ARWA's data protection guidelines (can be found on our homepage under “Privacy Policy”). Clerk - Logistics ARWA Personaldienstleistungen GmbH supports companies from almost all areas and industries with individual solutions in temporary employment, in on-site and in-house management, in outsourcing projects and in personnel placement in the search for qualified employees.  
  
Career starters with and without training, experienced specialists or returnees will find attractive and collectively agreed jobs with good career prospects in the industrial, commercial, medical and educational sectors. 2023-03-07 15:57:06.177000